

**Chelsea Area Chamber of Commerce**  
**“CITIZEN OF THE YEAR AWARD”**  
**GUIDELINES**

- I. Nominees eligible for the “CITIZEN OF THE YEAR AWARD” can be any citizen in the city of Chelsea and its surrounding area within the 74016-zip code or the Chelsea school district and nominated by individuals of the Chelsea area.
- II. The nominee for the “CITIZEN OF THE YEAR AWARD” should be a Individual whose efforts for the past year(s) have improved the Chelsea area, through service in the Chelsea area community, in schools, churches, civic organizations, or other entities within the community.
- III. Nominees will be selected by secret ballot.
- IV. All nominations will be mailed to the Chamber’s Post Office Box at P.O. 392, Chelsea, OK 74016 or given to any Chamber Board Member. **All Nominations must be received March 13, 2026.**
- V. All nomination letters must be signed. If they are not signed, they will not be accepted.
- VI. It is the responsibility of the Chamber Secretary to open and maintain the secrecy of the nominations for the selection committee. All letters along with nomination forms shall be retained as property of the Chamber of Commerce.
- VII. Selection committee shall include the following:
  - A. The last five recipients of the award.
  - B. Three Chamber Board of Directors, to be selected by the President
  - C. President of the Chelsea Area Chamber of Commerce.
  - D. Vice President of the Chelsea Area Chamber of Commerce.
- VIII. The Chamber President, Vice President and Board of Directors will be ineligible to serve on the committee, if they are a nominee or submit a nomination.

- IX. If for any reason, one or more of the last five recipients cannot serve on the committee, then the remaining of the five will constitute the part of the committee from the past recipients of the “Citizen of the Year”. No proxies will be accepted.
- X. The secret ballots will be counted by the President of the Chamber and the Chamber Secretary so that they may obtain the plaque.
- XI. The “Citizen of the Year” shall be made each year except that in the judgment of the selection committee, no nominee or other citizen is truly deserving, no award shall be made that year.