

CHELSEA AREA CHAMBER OF COMMER
"CITIZEN OF THE YEAR AWARD"
GUIDELINES

- I. Nominees eligible for the "Citizen of the Year Award" can be any citizen residing in the city of Chelsea and its surrounding area within the 74016-zip code nominated by individuals of the Chelsea area.
- II. Individuals will be considered and selected based on the following criteria:
 - A. Volunteer service to the Chelsea community and area. Volunteer services are civic enterprises which are work related and non-work related.
 - B. Accomplishments in city and area betterment.
 - C. Character as a citizen.
 - D. Civic leadership.
- III. The nominee for the "Citizen of the Year Award" should be an individual whose efforts for the past year(s) have improved the Chelsea area, through service in the Chelsea area community, in schools, churches, civic organizations, or other entities within the communities.
- IV. Nominees will be selected by secret ballot.
- V. All nominations will be mailed to the Chamber's Post Office Box at P.O. Box 392, Chelsea, OK 74016 or dropped off at the Bank of Commerce and must be received by March 15, 2022
- VI. It is the responsibility of the Chamber Secretary to open and maintain the secrecy of the nominations for the selection committee. All letters along with nomination forms shall be retained as property of the Chamber of Commerce.
- VII. All nomination letters must be signed. If they are not signed, they will not be accepted.
- VIII. Selection committee shall include the following:
 - A. The last five recipients of the award.
 - B. Three Chamber Board of Directors, to be selected by the President.
 - C. President of the Chelsea Area Chamber of Commerce.
 - D. Vice President of the Chelsea Area Chamber of Commerce.
- IX. The Chamber President, Vice President and Board of Directors will be ineligible to serve on the committee, if they are a nominee or submit a nomination.
- X. If for any reason, one or more of the last five recipients cannot serve on the committee, then the remaining of the five will constitute the part of the committee from the past recipients of the "Citizen of the Year Award." No proxies will be accepted.
- XI. The secret ballots will be counted by the President of the Chamber and the Chamber Secretary so that they may obtain the plaque.
- XII. The "Citizen of the Year Award" shall be made each year except that in the judgement of the selection committee, no nominee or other citizen is truly deserving, no award shall be made that year.